

Royal Armouries Loan Questionnaire

Please answer the questions below where possible. Your answers help us to assess if we are able to agree to the loan.

Exhibition details	
Borrower	
Exhibition	
Dates	
Photography	
Do you require photographs of the loan objects? Please note that we require a minimum of six-months notice from the time you make the request for images, with object numbers, to the time we can deliver the photographs	
What date do you require the photographs by?	
Please list the photographs required, including accession numbers and specifying type of shot.	
Display labels and catalogue	
Do you require label/catalogue text from the Royal Armouries?	
If yes, how many words and what is the deadline for this text?	
Object mounts. The Royal Armouries provides mounts for all loan objects – the cost of materials for any new mounts must be covered by the Borrower.	
Do you have technical staff that are able to install mounts if required?	
Do you have a member of staff who would be able to condition check and install our object(s)?	
Please attach case layouts and design plans if available.	
Packing & transport	
Do you know which transport agent you will use?	
Will they be able to make crates for the	

objects?	
Form completed by:	
Name:	
Date:	

Please return to the Registrar's Department at registrars@armouries.org.uk